



March 7, 2002

Mr. Michael A. Ricciardi
President
Ricciardi Technologies, Inc. (RTI)
10560 Main Street
Suite 417
Fairfax, VA 22030

Dear Mr. Ricciardi:

Congratulations! Your company has been verified by Goodman & Company, L.L.P. as one of the Virginia's Fantastic 50 companies for the year 2002. On behalf of the Virginia Chamber of Commerce, Goodman & Company, L.L.P., SunTrust Bank, Virginia's Center for Innovative Technology and Virginia Business Magazine, we applaud your achievement. Your company's success illustrates the vibrancy of Virginia's business climate and is contributing to our Commonwealth's economic progress.

Please mark your calendar now for the **Fantastic 50 Networking Reception and Awards Banquet to be held Wednesday, May 8, 2002 at the Richmond Marriott Hotel**. The reception, sponsored by Old Dominion Electric Cooperative, will begin at 5:30 p.m. and dinner at 6:30 p.m. The official invitation will be mailed to you shortly.

This will be the seventh annual banquet for the only statewide awards program recognizing 50 of Virginia's fastest-growing companies. Attendees have described it as "a giant pep rally for entrepreneurs."

All the Fantastic 50 winners will be highlighted in the special section of the May issue of Virginia Business, which has become the second highest-read special feature of the magazine overall. Furthermore, all winners will be posted on both the Virginia Business and the Virginia Chamber web sites and featured in various Virginia Chamber publications.

As we move forward to the awards banquet we will be producing a multimedia logo show and printed material to recognize all Fantastic 50 winners and will need four things from you which are listed on page two.

We need FOUR things from you as soon as possible:

- First, please designate an **ADMINISTRATIVE CONTACT** at your company that our staff may work with to coordinate your participation in the awards ceremony. This will streamline the process and simplify communication. Use the attached reply form to fax back to the Virginia Chamber as soon as possible.
- Please provide the name of the representative of your company who will be accepting the award. Use the same form.
- By **April 1**, please send us your logo in one of three formats: **camera-ready art, at least 3"x5" with PMS colors noted; a color slide; or an electronic EPS or PSD file** (must be original, as logos copied from websites do not have adequate resolution). **You can email this file to Karen Surmacewicz, Manager, Events and Special Projects at the Virginia Chamber. Her email address is k.surmacewicz@vachamber.com.** Your logo will be used in a special opening and closing presentation and during the awards ceremony on a large screen when your company is announced. The Whitlock Group will once again produce the logo presentation for this event.
- By **April 1**, send us a brief company profile for the Networking Reception contact booklet. You may refer to the enclosed sample from last year's booklet. Every attendee receives a copy of this Networking Booklet, so our Fantastic 50 winners can enjoy doing business with each other!

Please adhere to the April 1 deadline for these materials. It is important for all 50 winners to be represented in the logo presentation and in the networking booklet. If you have any questions about the event, please call Karen Surmacewicz or Cyndi Miracle at the Virginia Chamber at 804-644-1607.

If an organization such as a local chamber nominated your company, please let them know you have made the list and invite them to attend. In terms of notifying the media, **we do not release the names of the Fantastic 50 winners until the night of the awards ceremony.** Once again, **congratulations** and we look forward to seeing you at the Fantastic 50 Awards reception and banquet!

Sincerely,



Hugh Keogh

President

FANTASTIC 50 REPLY FORM

As soon as possible, please fill in the appropriate information and fax back to:

Virginia Chamber of Commerce
Attn: Karen Surmacewicz
804-783-6112

COMPANY NAME RTI

(As it should appear on printed material noting any abbreviations or if the company name is in ALL CAPS.)

The designated **ADMINISTRATIVE CONTACT** for my company's participation in the Fantastic 50 Awards Banquet will be:

Name Cindy Steed
Title Director of Contracts & Finance
Phone 703.293.9662 Ext. Fax 703.293.9664
E-Mail Cindy.steed@rti-world.com

The designated representative for my company to **ACCEPT** the Fantastic 50 award at the banquet on May 8th in Richmond will be:

Name Michael Ricciardi
Title President
Phone 703-293-9662 Fax 703.293-9664
E-Mail michael.ricciardi@rti-world.com

(REMINDER: The banquet invitations will be mailed to you shortly. There will be a space for you to designate all the representatives from your company who will be attending. Tables for 10 are \$850 and individual tickets are \$85. Dress for the evening is business attire.)

Further questions? Please call 804-644-1607 or e-mail: Karen Surmacewicz at K.Surmacewicz@vachamber.com or Cyndi Miracle at C.Miracle@vachamber.com.

We look forward to seeing you on May 8th!